

# Sarah Nelson's Original Celebrated Grasmere Gingerbread®



<b>Job title and role:</b>	<b>General Assistant</b>
<b>Days of work:</b>	5 days (including a Sat or Sun) other days TBC
<b>Hours of work:</b>	9.00am to 5.30pm* (1-hour lunch)  <i>*From the first Monday in November until the first Monday in January the shop will close at 5pm and therefore half an hour less to be worked each day. From the first Monday in January until the week preceding February Half Term (wherever that may fall) the shop will close at 4:30pm and therefore one hour less to be worked each day.</i>
<b>Rate of pay:</b>	<b>£14.50 an hour</b> (age 23 and over). After 3-month probationary period, this is increased to <b>£15 per hour</b> .
<b>Length of contract:</b>	Permanent after probationary period
<b>Main purpose of the job:</b>	The main purpose of this position is to contribute effectively as a member of a small team within a specialist bakery. The role involves assisting in the production of Grasmere Gingerbread® and supporting various kitchen operations. Additionally, the job requires working in the shop, where responsibilities include ensuring the final presentation of products through careful packaging. Providing outstanding customer service is essential, which is achieved by product knowledge and clear communication skills to serve a diverse range of international customers.
<b>Main tasks of the job:</b>	<b>Bakery:</b> Product preparation, baking, packaging, cleaning of work areas, quality control, off-loading of deliveries.  <b>Shop:</b> Stock prep, customer service; advising and informing, using electronic point of sale, taking orders, preparing work areas and cleaning, shop housekeeping, stock control; re-stocking and stock rotation, presentation of stock. Flexibility to work at events as and when required.
<b>Relationships; ultimately responsible to; reporting to; liaison with:</b>	The Directors Bakery Manager and Operations Manager All members of staff

**Suitable candidate:**

- Reliable and flexible
- Can work as part of a small team in a limited and fast paced environment
- Energetic, enthusiastic and personable
- Presentable for working in a food production environment and customer interface
- Can deliver first-class customer service and quality performance
- Experience is not necessary as full training can be given for the right candidate

**Our Provision/Benefits:** We offer you the opportunity to work in the most beautiful part of the UNESCO Lake District National Park, and as part of a 3<sup>rd</sup> generation friendly family business that prides itself on its social responsibility and commitment to the charitable sector, but we also offer (points 1 and 7 after 3 months probationary. Points 3 and 4 after a year's service):

1. Health policy with the option to add family members which offers a cash back scheme not only for health but everyday essentials and luxuries.
2. Additional annual bonus payment(s) linked to team performance.
3. A birthday present of a day's pay on your birthday.
4. £50 worth of goodies of your choice.
5. If not resident in Grasmere, free car parking.
6. Travel allowance of 50p per mile is over and above a total daily commute of 40 miles return, to and from work.
7. 'My Cumbria Card' offering discounts for regional attractions and facilities.
8. Staff Discount.
9. Training where necessary.
10. Payment of out-of-work courses that would be beneficial to the position.
11. Uniform provided, to be worn in accordance with company policy.
12. Free refreshments and as much Grasmere Gingerbread® as you like while at work.

**To note:**

- Ability to lift and carry items as required
- A confidentiality agreement must be signed
- Compliance with the company's Health & Hygiene policy is mandatory
- Work visa sponsorship and live-in accommodation are not available

**To apply:** CVs attached to application forms will not be accepted. Only fully completed company application forms will be considered. Applications must be submitted by hard copy (hand-delivered) or email. Application forms can be downloaded from the company's website under the employment section [www.grasmeregingerbread.co.uk/page/employment/](http://www.grasmeregingerbread.co.uk/page/employment/)

For any questions or queries and to submit your application email: [people@grasmeregingerbread.co.uk](mailto:people@grasmeregingerbread.co.uk)

You can also meet the current team on the staff page at [www.grasmeregingerbread.co.uk/staff/](http://www.grasmeregingerbread.co.uk/staff/)

*Thank you and good luck.*